



Steps to Make Payment towards Homestay Registration

Step 1:

Go to tayf.in/hs and search your application by your application number using the search bar at the top right hand top corner of the screen.

Step 2:

Once your application loads, fill in all the required fields of information and tick the declaration

I hereby declare that all information given by me herein is true and I hereby affirm that I'm complying with all the applicable laws, rules and regulations of Central/State Governments and Local Authorities. I understand that any misrepresentation or false information or violation of any applicable laws, rules and regulations on my part will make me liable for criminal prosecution.

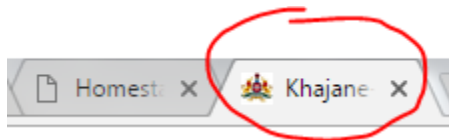
After ticking the declaration, click on button.

Step 3:

After clicking on proceed for payment button, there shall be a pop up message with important conditions. Please read these conditions and click on OK.

Step 4:

Once you click on OK , a new tab shall open and redirect you to the Khajane 2 website of the Government of Karnataka.



URL: k2.karnataka.gov.in

(Please note: In case the Khajane 2 website does not load, Kindly try to open the website using the URL Link provided above. If it still doesn't load, kindly try after some time.



Step 5:

Once the Khajane 2 webpage loads, you shall see the below page:

Receipt / Payment Voucher Details

Challans	2012-2013	8654719
Challans	2013-2014	9547337
Challans	2014-2015	10849901
Vouchers	2012-2013	2808971
Vouchers	2013-2014	3626958
Vouchers	2014-2015	3496951

ಉಪಯುಕ್ತ ಸೇವೆಗಳು / ವಾಚರಿ ವೋಚರ್ ವಿವರಗಳು
Receipts / Payment Voucher Details

ಏಪ್ರಿಲ್ 2015 ರಿಂದ ಏಪ್ರಿಲ್ 2015 / Statistics as on April 2015

Category	No of users	Amount
Receipts	~750,000	~1,100,000
Payments	~700,000	~1,000,000

Click on "citizen tab" as shown below.

Step 6:

After clicking on "Citizen Tab", you will see the below page:

ನಾಗರಿಕ ಸೇವೆಗಳು Citizen Services

ದಿನಾಂಕ 10.08.2016 ರಿಂದ ಖಜಾನೆ-II ರ ಲಕ್ಷದೇವ್ ಲಡ್ಡಾ ಫೋರ್ ಸೆಕ್ಷರ್ ಯಾವುದೇ ಸಮಸ್ಯೆಗಳಿಗೆ ದುರಸ್ತಿ ನಡವಳಿ ಮಾಡಿ

ಸಕ್ರಿಯಗೊಳಿಸಲಾದ ಬ್ಯಾಂಕ್ ಶಾಖೆಗಳ ಮಾಲಿಗು
Enabled Agency Bank Branches

- ಚಲಾನ್ ಸೃಷ್ಟಿಮೆ Generate Challan
- ವಿವಿಧ ಬಡ್ಡಿದಾಖಲಾತಿಗಳನ್ನು ಅಪ್ಡೇಟ್ ಮಾಡಲು ಅಥವಾ ಅಪ್ಡೇಟ್ ಗೆಲ್ಲಲು ಅಥವಾ ಅಪ್ಡೇಟ್ ಗೆಲ್ಲಲು Update NEFT/RTGS Challans with UTR No.
- ಚಲಾನ್ ಅನ್ನು ಹುಡುಕು Search Challan
- ಬಡ್ಡಿ ಪ್ರಮಾಣಪತ್ರವನ್ನು ಸೃಷ್ಟಿಮೆ Generate Credit Certificate
- ಚಲಾನ್ ಸ್ಥಿತಿವನ್ನು ಪರಿಶೀಲಿಸು Verify Challan Status
- ಬಡ್ಡಿ ಪ್ರಮಾಣಪತ್ರ ಪರಿಶೀಲಿಸು Credit Certificate
- ಡಿ-ರೆಮಿಟೆನ್ಸ್ E-Remittance
- ವಾಹನ ತೆರಿಗೆಗಳನ್ನು ಪಾವತಿಸು Pay Vehicle Taxes



Step 7:

Click on "Generate Challan" button.

Step 8:



After clicking on Generate Challan, you shall see this page:

ಚಲನ್ ಸೃಷ್ಟನೆ | Challan Generation

ಚಲನ್ ದಿನಾಂಕ | Date of Challan

ದಿನಾಂಕ
Date 20/03/2017

ಸಂದಾಯದಾರರ ವಿವರಗಳು | Remitter Details

ಪ್ರಥಮ ಹೆಸರು
First Name *

ಮಧ್ಯಮ ಹೆಸರು
Middle Name

ಕೊನೆಯ ಹೆಸರು
Last Name *

ಇ-ಮೇಲ್
E-mail

ವಿಳಾಸ
Address *

ಮೊಬೈಲ್ ಸಂಖ್ಯೆ
Mobile Number

ಇಲಾಖೆಯ ವಿವರಗಳು | Department Details

ವರ್ಗ
Category Select *

ಜಿಲ್ಲೆ
District Select *

ಇಲಾಖೆ
Department Type Department Name Q *

ಡಿಡಿ ಕಛೇರಿ
DDO Office Select *

ಡಿಡಿ ಕೋಡ್
DDO Code

ಉದ್ದೇಶದ ವಿವರಗಳು | Purpose Details

ಉದ್ದೇಶ
Purpose Select *

ಲೆಕ್ಕ ಶೀರ್ಷಿಕೆ
Head of Account

Purpose Specific ID *

ಮೊತ್ತ
Amount *

[ಸೇರಿಸು | Add](#)

[ಸಲ್ಲಿಸು | Submit](#) [ಮರುಜೋಡಿಸು | Reset](#)

Step 8:

Fill in your personal details under Remitter details:

- First Name
- Middle name
- Last name
- Email address
- Complete postal address
- Mobile number

(Note: All fields marked with '*' are mandatory)

ಸಂದಾಯದಾರರ ವಿವರಗಳು | Remitter Details

ಪ್ರಥಮ ಹೆಸರು
First Name *

ಮಧ್ಯಮ ಹೆಸರು
Middle Name

ಕೊನೆಯ ಹೆಸರು
Last Name *

ಇ-ಮೇಲ್
E-mail

ವಿಳಾಸ
Address *

ಮೊಬೈಲ್ ಸಂಖ್ಯೆ
Mobile Number



Step 9:

Under Department Details, see the screenshots below and fill the form as shown in the screenshots:

Under Category: select government “Government” from the dropdown

ಇಲಾಖೆಯ ವಿವರಗಳು\Department Details

ವರ್ಗ Category	Select	*	ಜಿಲ್ಲೆ District	Select	*
ಇಲಾಖೆ Department	Select	*	ಡಿಡಿಒ ಕಛೇರಿ DDO Office	Select	*
ಡಿಡಿಒ ಕೋಡ್ DDO Code	ZP	*			
	TP				
	Deposits				

Under Department: type in “Department of Tourism”

ಇಲಾಖೆಯ ವಿವರಗಳು\Department Details

ವರ್ಗ Category	Select	*	ಜಿಲ್ಲೆ District	Select	*
ಇಲಾಖೆ Department	DEPARTMENT OF TOURISM	*	ಡಿಡಿಒ ಕಛೇರಿ DDO Office	Select	*
ಡಿಡಿಒ ಕೋಡ್ DDO Code	TOURISM SECRETARIAT				

ಉದ್ದೇಶದ ವಿವರಗಳು\Purpose Details

ಉದ್ದೇಶ Purpose		
ಉದ್ದೇಶದ ವಿವರ Purpose Specific ID		
ಮೊತ್ತ Amount		

District: Select your District

ಇಲಾಖೆಯ ವಿವರಗಳು\Department Details

ವರ್ಗ Category	Government	*	ಜಿಲ್ಲೆ District	Select	*
ಇಲಾಖೆ Department	DEPARTMENT OF TOURISM	*	ಡಿಡಿಒ ಕಛೇರಿ DDO Office	Select	*
ಡಿಡಿಒ ಕೋಡ್ DDO Code					

ಉದ್ದೇಶದ ವಿವರಗಳು\Purpose Details

ಉದ್ದೇಶ Purpose	Select	*	ಲೆಕ್ಕ ರೀಡರ್‌ಗೆ Head of Account		
ಉದ್ದೇಶದ ವಿವರ Purpose Specific ID		*			
ಮೊತ್ತ Amount	0	*			

ಸೇರಿಸು \ Add

ಸಲ್ಲಿಸು \ Submit ಮರುಮಾಡಿಸು \ Reset

- Select
- BAGALKOT
- BALLARI
- BELAGAVI
- BENGALURU RURAL
- BENGALURU URBAN
- BIDAR
- CHAMRAJANAGAR
- CHIKKABALLAPUR
- CHIKKAMAGALURU
- CHITRADURGA
- DAKSHINA KANNADA
- DAVANAGERE
- DHARWAD
- GADAG
- HASSAN
- HAVERI
- KALABURAGI
- KODAGU
- KOLAR

Under DDO Office: Select the name of your respective DDO Office.



Step 10:

Under purpose details: Select “other items” as shown in the screenshot

The screenshot shows the 'Purpose Details' form. The 'Purpose' dropdown menu is open, displaying the following options: 'Select', 'ALL INDIA SERVICE PROVIDENT OF KARNATAKA', 'Construction of Wayside Facilities for Tourism Promotion (Centrally Assisted)', 'EMPLOYEES GROUP INSURANCE SCHEME', 'GENERAL PROVIDENT FUND OF KARNATAKA', 'Karnataka Government Family Benefit Fund', 'Other Items' (highlighted in blue), 'Other receipts Treasury Department', 'Receipt under RTI Act', 'Rent and Catering Receipts', and 'SAVINGS FUND'. The 'Head of Account' field contains the value '1452~00~800~0~02~000'. The 'Submit' and 'Reset' buttons are visible at the bottom.

Step 11:

Under Sub purpose: Select “Homestay Registration Fee” as shown below in the screenshot

The screenshot shows the 'Purpose Details' form. The 'Sub Purpose Name' dropdown menu is open, displaying the following options: 'Select', 'Home Stay Registration Fee' (highlighted in blue), 'Travel Agency Registration Fee', 'Hotel Project Fee- for Approval', 'Hotel Project Fee- for Completion Certificate', and 'Unspent balance amount of various Projects/Schemes'. The 'Head of Account' field contains the value '1452~00~800~0~02~000'. The 'Submit' and 'Reset' buttons are visible at the bottom.

Step 12:

Then enter amount as “500” – (Rupees 500 only)

The screenshot shows the 'Amount' field with the value '500' entered. The field is labeled 'ಮೊತ್ತ' (Amount) and has a small asterisk next to it.



Step 13:

Then click on Add:

ಉದ್ದೇಶದ ವಿವರಗಳು(Purpose Details)

ಉದ್ದೇಶ Purpose	<input type="text" value="Other Items"/>	ಉದ್ದೇಶದ ಹೆಸರು Sub Purpose Name	<input type="text" value="Home Stay Registration Fee"/>	ಉದ್ದೇಶ ನಿರ್ದಿಷ್ಟ ಐಡಿ Purpose Specific ID	<input type="text" value="NA"/>	ಒಟ್ಟು ಮೊತ್ತ Total Amount	<input type="text" value="500"/>	ಫಂಡ್ Fund	<input type="text" value="1452~00~800~0~02~000"/>
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ಸೇರಿಸು \ Add

ಸಲ್ಲಿಸು \ Submit ಮರುಜೋಡಿಸು \ Reset

Step 14:

Once you click on add, you should see your details added as shown below:

ಉದ್ದೇಶ Purpose	ಉದ್ದೇಶದ ಹೆಸರು Sub Purpose Name	ಉದ್ದೇಶ ನಿರ್ದಿಷ್ಟ ಐಡಿ Purpose Specific ID	ಮೊತ್ತ Amount	ಪ್ರಮಾಣೀಕರಣ Operation
Other Items	Home Stay Registration Fee	NA:	500	ಮಾಪ್ಪಡಿಸು(Edit)/ಹೆಚ್ಚಿಸು(Delete)

ಫಂಡ್ ವಿವರಗಳು(Treasury Details)

ಒಟ್ಟು ಮೊತ್ತ Total Amount	<input type="text" value="500"/>	ಫಂಡ್ Fund	<input type="text" value="1452~00~800~0~02~000"/>
ಫಂಡ್ Fund	<input type="text" value="1452~00~800~0~02~000"/>	ಫಂಡ್ ವಿಧ Mode of Payment	<input type="text" value="Select"/>
ಫಂಡ್ ವಿಧ Mode of Payment	<input type="text" value="Select"/>	ಫಂಡ್ ವಿಧ Remittance Bank	<input type="text" value="Select"/>

ಸಲ್ಲಿಸು \ Submit ಮರುಜೋಡಿಸು \ Reset

Step 15:

Under Treasury Details:

Select mode of Payment: Cash, Cheque/Draft or E-payment

ಫಂಡ್ ವಿಧ
Mode of Payment

Select

Cash

Cheque/Draft

E-Payment



Step 16:

In case of Cash & Cheque / Draft payments, upon clicking submit, a challan is generated. Kindly take a print out of the challan and remit Cash or cheque/Draft at the selected bank.

Once the acknowledgement for remitting money is received, kindly log in to tayf.in/hs and upload the below details as shown in the screenshot below

The screenshot shows a web form with two main input areas. The first is a text box labeled "Challan No" which is currently empty. The second is a file upload area labeled "Challan Scanned Copy *", which includes a "Choose file" button and the text "No file chosen". In the top right corner of the form area, there is a small icon of a printer and the text "Print Manual".

Update the challan number in the challan number field and upload a scanned copy of the acknowledgement of the cas/cheque/draft payment made to the bank.

And then click on  "Save" button to complete your homestay application.

In case of E-payment, once the e-payment is made, please login to tayf.in/hs and search your application number, and then update the challan reference number and challan copy in the payment details tab.

And then click on  "Save" button to complete your homestay application.
